

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE  
TUESDAY, 25 MARCH 2008**

Councillors Diakides, Meehan, Adje (Chair) and Santry

<b>MINUTE NO.</b>	<b>SUBJECT/DECISION</b>	<b>ACTON BY</b>
PROC59.	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>There were no apologies for absence.</p>	
PROC60.	<p><b>URGENT BUSINESS</b></p> <p>The Chair agreed the admission of revised versions of reports 19 to 22.</p>	
PROC61.	<p><b>DECLARATIONS OF INTEREST</b></p> <p>There were no such declarations.</p>	
PROC62.	<p><b>MINUTES</b></p> <p><b>RESOLVED:</b></p> <p>That the minutes of the following meetings be agreed and signed:</p> <ul style="list-style-type: none"> <li>- 19 February 2008</li> <li>- 26 February 2008</li> </ul>	
PROC63.	<p><b>DEPUTATIONS / PETITIONS / PRESENTATIONS / QUESTIONS</b></p> <p>There were no such items.</p>	
PROC64.	<p><b>BRUCE GROVE, TOWNSCAPE HERITAGE INITIATIVE, PHASE 2</b></p> <p>We received a report seeking agreement to award the contract for the second phase of the Heritage Lottery Fund – Townscape Heritage Initiative in Bruce Grove (Nos 527, 541, 543, 551 &amp; 553) Tottenham High Road.</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>1. That approval be given to award the contract for the Bruce Grove Townscape Heritage Initiative, Phase 2 (Part A) project, as allowed under Contract Standing Orders (CSO) 11, in accordance with the recommendations in paragraph 18 of this report.</li> <li>2. That the contract be awarded for a period of 18 weeks.</li> </ol>	
PROC65.	<p><b>RENEWAL OF THE PURDEY GAS MAINTENANCE CONTRACT FOR THE OPERATIONAL BUILDING PORTFOLIO</b></p>	

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	<p>We received a report seeking approval to renew the existing gas equipment maintenance contract for a period of twelve months. The unforeseen circumstances required that this extension be activated whilst the long term maintenance strategy was in the process of being drawn up.</p> <p>We noted that the extension did not incur an increased financial burden on the Council, and that in the opinion of Officers the current contractor was carrying out its duties well. Officers assured Members that the Council's proactive seeking of an extension to the contract was unlikely to incur a legal challenge. Officers noted the comments of Members regarding forward planning to prevent a similar situation occurring in the future.</p> <p>It was agreed that Members be provided with a list of contracts which were to be brought together under the long term maintenance strategy.</p> <p><b>RESOLVED:</b></p> <p>That approval be granted for a 12 months extension to the Purdy Contracts Ltd gas equipment maintenance contract ("the Purdy contract") in respect of the Council's operational buildings from 1<sup>st</sup> April 2008.</p>	
<p><b>PROC66.</b></p>	<p><b>NORTH TOTTENHAM DECENT HOMES WORKS PHASE NT1</b></p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>Members received information on this phase of the decent homes programme. We queried the differing costs of the compliance teams between the phases presented to the committee, but were assured by Officers that this was a provision of the contract, with one contractor and compliance team allocated to each area of the borough.</p> <p>We were assured by Officers that differing unit costs were related to different existing levels of meeting of the decency standard. Members requested that future reports contain details of the works to take place.</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"><li>1. That the contract for the North Tottenham Decent Homes Works Phase NT1 contract be awarded to Lovell Partnership Ltd , as allowed under Contract Standing Order (CSO) 11.03.</li><li>2. That the total Agreed Maximum Price excluding fees as detailed in Para 2.1 of Appendix A be noted.</li></ol>	

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<b>PROC67.</b>	<b>NORTH TOTTENHAM DECENT HOMES WORKS PHASE NT2</b>  Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).  <b>RESOLVED:</b>  <ol style="list-style-type: none"><li>1. That the contract for the North Tottenham Decent Homes Works Phase NT2 contract be awarded to Lovell Partnership Ltd, as allowed under Contract Standing Order (CSO) 11.03.</li><li>2. That the total Agreed Maximum Price excluding fees as detailed in Para 2.1 of Appendix A be noted.</li></ol>	
<b>PROC68.</b>	<b>NORTH TOTTENHAM DECENT HOMES WORKS PHASE NT3</b>  Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).  <b>RESOLVED:</b>  <ol style="list-style-type: none"><li>1. That the contract for the North Tottenham Decent Homes Works Phase NT3 contract be awarded to Lovell Partnership Ltd as allowed under Contract Standing Order (CSO) 11.03.</li><li>2. That the total Agreed Maximum Price excluding fees as detailed in Para 2.1 of Appendix A be noted.</li></ol>	
<b>PROC69.</b>	<b>NORTH TOTTENHAM DECENT HOMES WORKS PHASE NT4</b>  Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).  <b>RESOLVED:</b>  <ol style="list-style-type: none"><li>1. That the contract for the North Tottenham Decent Homes Works Phase NT4 contract be awarded to Lovell Partnership Ltd, as</li></ol>	

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	<p>allowed under Contract Standing Order (CSO) 11.03.</p> <p>2. That the total Agreed Maximum Price excluding fees as detailed in Para 2.1 of Appendix A be noted.</p>	
<p><b>PROC70.</b></p>	<p><b>SOUTH TOTTENHAM DECENT HOMES WORKS PHASE ST1</b></p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>1. That the contract for the South Tottenham Decent Homes Works Phase ST1 contract be awarded to Apollo Group Ltd as allowed under Contract Standing Order (CSO) 11.03.</li> <li>2. That the total Agreed Maximum Price excluding fees as detailed in Para 2.1 of Appendix A be noted.</li> </ol>	
<p><b>PROC71.</b></p>	<p><b>CONSULTANTS FOR CONSTRUCTION WORK FRAMEWORK AGREEMENT - AWARD OF CONTRACT</b></p> <p>We received a report seeking Member agreement to enter into a Framework Agreement for the provision of construction-related consultancy services with a single lead supplier as identified in the Appendix to the report.</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>Following discussions with Officers, Members received assurances that the second phase involving housing would not be implemented until the completion of statutory consultation.</p> <p><b>RESOLVED:</b></p> <p>That approval be given to the proposal to enter into a Framework Agreement for the provision of construction-related consultancy services with the single lead supplier NPS Property Consultants Ltd as allowed under Contract Standing Order (CSO) 11.03, for a period of two years with the option to extend the framework agreement for a further two years on an annual basis subject to satisfactory performance of the company.</p>	

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<b>PROC72.</b>	<p><b>CONSULTANTS FOR CONSTRUCTION WORKS FRAMEWORK AGREEMENT (ADDITIONAL SERVICES) - AWARD OF CONTRACT</b></p> <p>We received a report requesting agreement to enter into a Consultants For Construction Works (Additional Services) Framework agreement with the companies identified in the Appendix to the report.</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>Following discussions with Officers, we requested that information on the hourly rates of the companies identified be provided to the Committee. We further requested a briefing and presentation on the process which would be followed upon the Council entering into the Framework Agreement.</p> <p>Officers also promised to provide Members with information on the number of Project Managers who were agency staff.</p> <p><b>RESOLVED:</b></p> <p>That approval be given to the proposal to enter into a Consultants for Construction Works (Additional Services) Framework Agreement with:</p> <ul style="list-style-type: none"><li>➤ John Burke Associates for provision of clerk of works services</li><li>➤ Gardiner &amp; Theobald LLP for provision of CDM co-ordinator services</li><li>➤ Frankham Consultancy Group, Erinaceous Group, Keegans Ltd, Potter Raper partnership LLP for provision of quantity surveying</li></ul> <p>as allowed under Contract Standing Order (CSO) 11.03, for a period of two years with the option to extend the framework agreement for a further two years on an annual basis subject to satisfactory performance of those companies.</p>	
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CHARLES ADJE

Chair